

**Library Trustees Meeting – Minutes  
October 18, 2019**

Called to order 3:45 pm

**Present:** Dawn Hall, Dana Cassell, Wayne Hall, Tom McCorkhill

**Bills presented and paid:**

Consolidated Communications: \$ 78.03

Amazon: \$ 39.18

Baker and Taylor: \$140.15

Michael Frederick: \$24.00

Consolidated Communications: \$78.10

Amazon: \$52.96

**Treasurer's Report:**

Checking balance as of 10/18/2019 - \$3705.69

Savings balance as of 9/30/2019 - \$2336.93

Edward Jones Mutual Funds as of 9/27/2019 - \$21,995.28

**September Minutes** – Dana motion to approve/Wayne second, Approved

**September Treasurer's report** - motion to approve- Dana, Wayne second, Approved

**Mail** – nothing of note

**Library circulation totals for September 2019:**

Total circulations - 82

DVDs – 23

ILL - 16

Reference - 0

Computer users - 53

Total patron visits - 113

Visitors - 61

New cards issued – 3

Cash receipts - \$15.00

**Web Stats for September 2019:**

Website visits – 39

Unique visitors – 38

Page views – 105

Pages per view – 2.39

**Calendar:** No planned closures

**Old Business:**

Custom table for model train will possibly arrive before end of year

Building repairs – Door latch for bathroom repaired, Eversource arrived for a walkthrough along with Charlie Goulet, still waiting for any news on deck and driveway, Harry mentioned he will replace light switch with dimmer that isn't working correctly, board is wondering if it is necessary for legal compliance for public buildings to have this repair completed by a licensed electrician

**New Business:**

Will be open until 5pm on Halloween, Tom to post notice on door and on Facebook that Trick or Treaters will be welcome until closing, Dawn will pick up candy and drop off at library

Discussed new ILL system – work in progress, lender algorithm complaints and not getting email notification

ALE and HQO genealogy database invoices – Tom to check which database(s) we have, check usage statistics print invoice(s) to pay next month

Tom to also discuss with Bobbie the changes in password access to the free State Library EBSCO databases

Discussed drafting budget for 2020

Next meeting November 8<sup>th</sup> at 3:45pm

Meeting adjourned 4:40pm - motion Wayne, Dawn second

Respectfully submitted,  
Wayne E. Hall