

**Library Trustees Meeting – Minutes
September 13, 2019**

Called to order 3:49 pm

Present: Dawn Hall, Dana Cassell, Tom McCorkhill

Absent: Wayne Hall

Bills presented and paid – August 2019:

Consolidated Communications: \$77.12

Amazon: \$140.85

Baker and Taylor: \$116.87

Hampstead Stage Company: \$375.00

Bills presented and paid – September 2019:

Consolidated Communications: \$78.03

Amazon: \$60.81

Baker and Taylor: \$103.64

Tom McCorkhill (reimbursement DVD purchase): \$22.96

Colebrook Copy Center: \$19.95

Treasurer's Report:

Deposit – none

Checking balance as of 9/13/2019 - \$4,115.07

Savings balance as of June 31, 2018 - \$2336.87

Edward Jones Mutual Funds as of August 30, 2019 \$22,062.85

Minutes - motion to approve July meeting minutes - Dana, seconded - Dawn, Approved
No August meeting minutes – meeting was cancelled

Treasurer's report - motion to approve July report - Dawn, Dana second, Approved

Mail – nothing of note

Library circulation totals for July 2019:

Total circulations - 158

DVDs – 70

ILL - 22

Reference - 0

Computer users - 62

Total patron visits - 141

Visitors - 14

New cards issued – 5

Library circulation totals for August 2019:

Total circulations - 114

DVDs – 13
ILL - 15
Reference - 0
Computer users - 65
Total patron visits - 100
Visitors - 31
New cards issued – 15

Cash receipts:

July \$5.50
August \$33.00

Web Stats for July 2019:

Website visits – 25
Unique visitors – 24
Page views – 52
Pages per view – 2

Web Stats for August 2019:

Website visits – 34
Unique visitors – 33
Page views – 61
Pages per view – 1.65

Calendar: Cyndy covering next Friday afternoon, Tom leaving early

Old Business:

No new news on when deck, driveway and door latches will be fixed

Discussed more on sign for library now that Fantastic Fridays/Saturdays on the Common has been cancelled, would like to have own sign. Will budget and seek vendor for spring/summer 2020 install.

The model train has been delivered but is still in totes. Donor stated he will return with a custom table to set up display

Hampstead stage performance went well with Cyndy attending

New Business:

20 new card holders resulted from SPS summer school student visits

Several lights in the library are still out and awaiting replacement of bulbs

Discussed and approved earlier closure time of 4:00 pm for months of November,

December and January. Tom will post notice.

Tom will be attending online training for the NH State Library's new Interlibrary Loan System

Next meeting October 11th at 3:45pm

Meeting adjourned 4:05pm - motion Dawn, Dana second

Respectfully submitted,
Dawn E. Hall