

**Library Trustees Meeting – Minutes
December 14, 2018**

Called to order 3:45 pm

Present: Dawn Hall, Wayne Hall, Dana Cassell, Tom McCorkhill

Bills presented and paid:

Consolidated Communications: \$ 76.44

Amazon: \$ 398.92

Baker and Taylor: \$128.00

Stratford Community Calendar \$15.00

Treasurer's Report:

Checking balance as of 12/14/2018 \$2775.94

Income – Town of Bloomfield Donation \$200.00

Savings balance as of September 30, 2018 - \$2336.69

Edward Jones Mutual Funds as of November 30, 2018 \$20,311.23

November minutes: motion to approve – Dana, Dawn second, Approved.

November's Treasurer Report - motion to approve - Dawn, Wayne second, Approve

No mail of note

Library circulation totals for November 2018:

Total circulations - 169

DVDs – 99

ILL - 12

Reference - 0

Computer users - 28

Total patron visits - 92

Visitors - 35

New cards issued – 1

Cash receipts - \$11.55

Web Stats for November 2018:

Website visits – 59

Unique visitors – 58

Page views – 86

Pages per view – 1.41

Calendar: Closed on Christmas Eve Open on New Year's Eve

Old Business:

Model train donation: Tom called and left another message for Dave. No response.

2019 budget: Wrong spread sheet was used all year. Dana made corrections.

New Business:

Furnace problems/smoke built up in library Thursday, December 13th. Tom called Fire department; technician was called, and says need new circulation pump.

Emergency shut off is not in a good location. Wayne will speak to Charlie Goulet about rewiring the shut off to a better location. Have question as to why alarm shut off at library within a few minutes.

Next regular meeting date: January 11, 2018 at 3:45 pm

Meeting adjourned 4:24pm -motion Wayne Hall, Dana second

Respectfully submitted,
Wayne E. Hall Sr.