

**Library Trustees Meeting – Minutes
May 11, 2018**

Called to order 3:30 pm

Present: Dawn Hall, Wayne Hall, Dana Cassell, Tom McCorkhill

Bills presented and paid:

Consolidated Communications (phone & internet) - \$76.60
SYNC/Amazon (DVDs) - \$37.97
Baker & Taylor (books) - \$154.21
NHLTA – Trustees' dues \$90.00

Treasurer's Report:

Opening balance on April 13 = \$5,938.72
Income = .05 interest
Balance after May bills paid = \$5,580.99

April minutes read and approved.

Reviewed mail Edward Jones form to add new trustee.

Library circulation totals for April 2018:

Total books - 201
DVDs – 134
ILL- 7
Reference - 1
Computer users - 33
Total patron visits - 83
Visitors - 19
New cards issued – 2
Cash receipts - \$1.00

Web Stats for April 2018:

Website visits – 35
Unique visitors – 34
Page views – 37
Pages per view – 1.06
Average time per visit – 00:00:11

Calendar: Closed Memorial Day

Old Business:

Edward Jones – Received paperwork to add Wayne Hall Sr. to account. All parties signed Dawn will contact office about questions before mailing. Jason asked if we wanted to diversify from one mutual fund to 4 separate funds to reduce risk. All agreed. Dawn will notify Jason of decision.

Dawn contacted bank about adding Wayne and taking Robin off accounts. We need letter on letterhead indicating who we want added and who we want removed all parties must sign. Wayne and Dawn will take paperwork to bank after Dana writes the letter and drops off at the library.

New copyright notice which includes WIFI warning will be posted.

Summer Programming Grant & programming ideas – Jamie Sayen is scheduled to present a talk re his book, *You Had a Job for Life: Story of a Company Town*, on Thursday, July 19. Pam Weeks was contacted about presenting on quilts she is booked until next year. Will try to get her for next spring, Dawn will try to

schedule two sessions for rock painting during Saturdays on the common. Tom will try to get more maker toys from state library.

New Business:

Schedule for Saturday on the common believe to be starting on June 30th.

Tom will work on press release for summer events and talk to Sandra Adams about sending a flyer home with students.

Pavilion construction having minimal impact.

Next regular meeting date: June 8th at 3:30 pm

Meeting adjourned 4:10 pm

Respectfully submitted,
Wayne E. Hall Sr.