

**Library Trustees Meeting – Minutes  
April 13, 2018**

Called to order 3:31 pm

**Present:** Dawn Hall, Wayne Hall, Dana Cassell, Tom McCorkhill

**Bills presented and paid:**

Consolidated Communications (phone & internet) - \$75.71  
SYNC/Amazon (DVDs) - \$86.87  
Baker & Taylor (books) - \$261.93

**Treasurer's Report:**

Opening balance on March 9 = \$6,363.18  
Income = .05 interest  
Balance after April bills paid = \$5,938.72

**March minutes** read and approved.

**Reviewed mail** (none received since last meeting).

**Library circulation totals for March 2018:**

Total books - 178  
DVDs - 118  
Reference - 0  
Computer users - 40  
Total patron visits - 79  
Visitors - 21  
New cards issued - 0  
Cash receipts - \$16.00

**Web Stats for March 2018:**

Website visits – 37  
Unique visitors – 34  
Page views – 88  
Pages per view – 2.00  
Average time per visit – 00:01:54

**Calendar:** Nothing upcoming to affect Library hours

**Old Business:**

Edward Jones – As requested by them, discussed and filled out a Risk Tolerance Questionnaire; returned to Edward Jones

Summer Programming Grant & programming ideas – We missed a grant deadline that was earlier than in prior years. Jamie Sayen is scheduled to present a talk re his book, *You Had a Job for Life: Story of a Company Town*, on Thursday, July 19.

Tom's raise – Implemented OK

**New Business:**

Bank accounts signatures – Dawn and Wayne will go to the bank and start the process to have Wayne added to bank accounts

Next regular meeting date: May 11 at 3:30 pm  
Meeting adjourned 4:11 pm

Respectfully submitted,  
Dana K. Cassell