

**Library Trustees Meeting – Minutes
January 12, 2018**

Called to order 3:30 pm

Present: Dawn Hall, Dana Cassell, Tom McCorkhill

Bills paid in 2017 after Dec. 8 meeting:

NH State Library - Heritage Quest 2018 - \$85.00

NH State Library - Ancestry 2018 - \$85.00

Amazon - books/videos - \$41.88

Dover Public Library - replacement book - \$9.99

Bills presented and paid Jan. 12, 2018:

Baker & Taylor - book - \$15.81

Langdon Public Library - DVD - \$30.00

NHLA - Tom's dues - \$15.00

CNW Publishing - domain renewal 1 yr - \$10.87

Treasurer's Report:

Opening balance last Report = \$4,529.52

Income = .08 interest

Town of Bloomfield = \$200.00

Petty Cash receipts deposit = \$159.98

Balance after end of Dec. and Jan. bills paid = \$4,596.03

To Deposit: Appropriated Funds check = \$1,940.75

Savings account balance as of December 31, 2017 = \$2,336.52

Mutual Funds Quarterly Report, December 31 = \$21,296.75

December minutes read and approved.

Reviewed mail received since last meeting:

Thank-you card from Cohos Historical Society for our participation during the Christmas tree lighting

Library circulation totals for December 2017:

Total books - 205

DVDs - 127

Reference - 1

Computer users - 19

Total patron visits - 84

Visitors - 57

New cards issued - 1

Cash receipts - none

Web Stats for December 2017:

Website visits – 24

Unique visitors – 23

Page views – 43

Pages per view – 1.79

Average time per visit – 00:01:48

Calendar:

Library will be closed Monday, January 15, in observance of Martin Luther King Jr Day

Old Business:

Edward Jones: all paperwork is done and account transferred

Furnace: working; appears to be fixed

New Business:

Patio bricks under book drop: Chester raised the book drop so door can be opened with snow on the ground

Summer Programming grant & ideas: discussed list of names available with video samples

Interlibrary Loan Service: Their server is no longer working; requests can be put in, but extra time may be needed to contact libraries directly rather than through the system until the server is again operational

Next meeting date: Friday, February 16 at 3:30 pm (a week later than usual)

Meeting adjourned 4:06 pm.

Respectfully submitted,

Dana K. Cassell