

**Library Trustees Meeting – Minutes
October 9, 2020**

Called to order 3:45 pm

Present: Dawn Hall, Dana Cassell, Tom McCorkhill, Wayne Hall

Bills presented and paid:

Consolidated Communications – \$92.55
Amazon – DVDs, computer supplies - \$53.82
Baker & Taylor – books - \$221.01
Colebrook Public Library (KBA grant redirect)
Library Thing \$240.00

Treasurer’s Report:

Checking balance as of 10/09/2020 - \$3272.63
Savings balance as of 9/30/2020 - \$2337.16
Edward Jones Mutual Funds as of 09/25/2020 - \$26,088.75

September Minutes – Dana motion to approve/Dawn second, Approved

October’s Treasurer’s report - motion to approve- Dawn, Wayne second, Approved

Mail – nothing noteworthy

Library circulation totals for September 2020:

Total circulations – 75
DVDs – 0
ILL – 16
Reference - 0
Computer users - 16
Total patron visits - 55
Visitors - 10
New cards issued – 1

Cash receipts for September 2020 - \$6.00

Web Stats for September 2020:

Website visits - 43
Unique visitors - 39
Page views - 92
Pages per view – 2.14

Calendar: closed Columbus Day

Old Business:

Sign - Sheelah stopped by to check match paint colors

Deck done except handrails on stairs

KBA grant money sent to Colebrook

Still need inside door hooks installed because the outside doors keep blowing open

Ask about concrete block to place in front of gas tanks/line because patron parking right up next to building to use outside outlet for laptop.

Discussed purchase of new vacuum

New Business:

Draft 2021 budget

Next meeting – November 13, 2020th at 3:45pm

Meeting adjourned 4:06 pm - motion Dawn, Dana second

Respectfully submitted,
Wayne E. Hall