

**Library Trustees Meeting – Minutes
November 13, 2020**

Called to order 3:50 pm

Present: Dawn Hall, Dana Cassell, Tom McCorkhill, Wayne Hall

Bills presented and paid:

Consolidated Communications – \$92.62
Amazon – DVDs, computer supplies - \$61.90
Baker & Taylor – books - \$232.97
Ancestry Library Edition 2021 - \$100.00
HeritageQuest 20221 - \$100.00
NH Downloadable Books 2021 - \$500.00
SDI Signs \$1,084

Treasurer’s Report:

Checking balance as of 10/09/2020 - \$1,101.17
Savings balance as of 9/30/2020 - \$2337.16
Edward Jones Mutual Funds as of 10/30/2020 - \$26,000.36

October Minutes – Dana motion to approve/Dawn second, Approved

November’s Treasurer’s report - motion to approve- Dawn, Wayne second, Approved

Mail – nothing noteworthy

Library circulation totals for October 2020:

Total circulations – 78
DVDs – 20
ILL – 14
Reference - 0
Computer users - 23
Total patron visits - 50
Visitors - 14
New cards issued – 0

Cash receipts for October 2020 - \$3.00

Web Stats for October 2020:

Website visits - 52
Unique visitors - 46
Page views - 73
Pages per view – 1.40

Calendar: closed Thanksgiving

Old Business:

Sign – may lower a little in the spring and make flower box underneath

Deck – still waiting on handrails on stairs

Still need inside door hooks installed because the outside doors keep blowing open

Ask about concrete block to place in front of gas tanks/line because patron parking right up next to building to use outside outlet for laptop and handicap parking sign

Discussed possible closure of library/curbside service only if Stratford school closed

Finalizes 2021 budget

New Business:

None

Next meeting – December 11, 2020th at 3:45 pm

Meeting adjourned 4:25 pm - motion Dawn, Dana second

Respectfully submitted,
Wayne E. Hall