

**Library Trustees Meeting – Minutes
December 13, 2019**

Called to order 3:53 pm

Present: Dawn Hall, Dana Cassell, Tom McCorkhill

Absent: Wayne Hall

Bills presented and paid:

Baker and Taylor - \$110.01

Consolidated Communications - \$78.13

Amazon - \$81.55

NH State Library – Heritage Quest - \$100.00

Treasurer’s Report:

Checking balance as of 12/13/2019 - \$2565.11

Savings balance as of 9/30/2019 - \$2336.93

Edward Jones Mutual Funds as of 11/29/19 - \$23,206.10

November Minutes – Dana motion to approve/Dawn second, Approved

November Treasurer’s report - motion to approve- Dawn, Dana second, Approved

Mail – nothing of note

Library circulation totals for November 2019:

Total circulations - 73

DVDs – 29

ILL - 17

Reference - 0

Computer users - 26

Total patron visits - 53

Visitors - 19

New cards issued – 0

Cash receipts - \$2.00

Web Stats for November 2019:

Website visits - 30

Unique visitors - 30

Page views - 49

Pages per view – 1.44

Calendar: Library will be closed 12/26, Tom to ask Cyndy about coverage for the 27th

Old Business:

Discussed things to include in letter for Town annual report

Discussed 2020 budget to be presented December 16th

New Business:

New outlet was installed for Christmas lights, new furnace working well

Discussed when to give 250th donation from 2019 used book sales

Tom to get 2019 petty cash ready for deposit

Next meeting January 10th at 3:45pm

Meeting adjourned 4:11 pm - motion Dawn, Dana second

Respectfully submitted,
Dawn E. Hall