

**Library Trustees Meeting – Minutes
March 13, 2020**

Called to order 3:55 pm

Present: Dawn Hall, Dana Cassell, Wayne Hall, Tom McCorkhill

Bills presented and paid:

Consolidated Communications - \$88.68

Baker & Taylor - books - \$60.83

Treasurer, State of NH - Notary application - \$75.00

Town of Stratford - 250th Celebration donation - \$42.00

Treasurer's Report:

Checking balance as of 03/13/2020 - \$6566.47

Savings balance as of 12/31/2019 - \$2336.98

Edward Jones Mutual Funds as of 02/28/2020 - \$22918.75

January Minutes – Dawn motion to approve/Dana second, Approved

January Treasurer's report - motion to approve- Wayne, Dawn second, Approved

Mail – nothing noteworthy

Library circulation totals for February 2020:

Total circulations – 77

DVDs – 51

ILL – 1

Reference - 0

Computer users - 15

Total patron visits - 47

Visitors - 17

New cards issued – 0

Cash receipts - \$7.00

Web Stats for February 2020:

Website visits - 31

Unique visitors - 31

Page views - 54

Pages per view – 1.69

Calendar: Tom will be out March 26 & 27, Cyndy will cover

Old Business:

Sign – agreed on color rendition of sign, will discuss placement in ground with selectboard

Approve of and signed check for 250th committee

Dave has been working on the model train display in the basement and “train” room

Notary paperwork is done, Tom will put up signs and promote on fb, will charge \$1.00 fee per signature.

Deck repairs – mentioned at town meeting, Denis Corbiel getting a price

KBA grant application complete for Squam Lake Science Center program

New Business:

COVID-19 response discussed, agreed that Tom will do extra cleaning of surfaces including doorknobs, will remain open unless told by officials to close or staff has symptoms, in which case s/he will not report to work, agreed that will continue to pay regular hours/pay if the library does close due to the pandemic, approved a new sick pay policy to add to job description – 24 hours of sick pay per year/ not accumulative from Jan 1 – Dec 31 each year

Next meeting April 10th at 3:45pm

Meeting adjourned 4:43 pm - motion Dawn, Dana second

Respectfully submitted,
Wayne E. Hall