

**Library Trustees Meeting – Minutes
July 17, 2020**

Called to order 3:40 pm

Present: Dawn Hall, Dana Cassell, Wayne Hall, Tom McCorkhill

Bills presented and paid:

Consolidated Communications - \$90.88 & \$91.94

Amazon – DVDs - \$114.12

Treasurer’s Report:

Checking balance as of 07/17/2020 - \$5902.04

Savings balance as of 6/30/2020 - \$2337.10

Edward Jones Mutual Funds as of 06/26/2020 - \$24169.78

June Minutes – Dana motion to approve/Dawn second, Approved

July Treasurer’s report - motion to approve- Dawn, Wayne second, Approved

Mail – nothing noteworthy

Library circulation totals for June 2020:

Total circulations – 20

DVDs – 2

ILL – 0

Reference - 0

Computer users - 9

Total patron visits - 24

Visitors - 5

New cards issued – 0

Cash receipts for June 2020 - zero

Web Stats for June 2020:

Website visits - 35

Unique visitors - 33

Page views - 5

Pages per view – 1.60

Calendar: nothing

Old Business:

Sign – called and left message of intent to purchase awaiting call back

Tom still working towards getting signatures to complete notary appointment, order stamps, put up signs and promote on fb, will charge \$1.00 fee per signature.

Deck repairs should begin soon per Dennis

KBA grant for Squam Lake Science Center presentation – waiting to find out what Stratford school plans are for reopening, will contact them when more information is available on whether or not this event can happen before December

Online catalog options discussed Apollo and Koha too expensive and/or require too much in house tech support. LibraryThing/TinyCat at between \$240 -\$300/year seems like best option

Progress in Train room is waiting for cabinets to be moved

New Business:

Reopening discussed – everything going fine so far with the procedures which were set in place – people are coming in and quickly getting their business done and leaving

Next meeting – August 14th at 3:45pm

Meeting adjourned 4:15 pm - motion Dawn, Wayne second

Respectfully submitted,
Wayne E. Hall