

**Library Trustees Meeting – Minutes
February 13, 2020**

Called to order 3:50 pm

Present: Dawn Hall, Dana Cassell, Wayne Hall, Tom McCorkhill

Bills presented and paid:

Consolidated Communications - \$87.41

Baker & Taylor - books - \$68.76

Demco – supplies - \$66.40

Treasurer’s Report:

Checking balance as of 02/14/2020 - \$6832.92

Savings balance as of 12/31/2019 - \$2336.98

Edward Jones Mutual Funds as of 01/31/2020 - \$23,892.81

January Minutes – Dana motion to approve/Dawn second, Approved

January Treasurer’s report - motion to approve- Dawn, Wayne second, Approved

Mail – nothing of note

Library circulation totals for January 2020:

Total circulations - 134

DVDs – 80

ILL - 12

Reference - 0

Computer users - 38

Total patron visits - 87

Visitors - 22

New cards issued – 1

Cash receipts - \$32.00

Web Stats for January 2020:

Website visits - 52

Unique visitors - 45

Page views - 107

Pages per view – 2.06

Calendar: closed for Presidents’ Day 2/17

Old Business:

Sign – discussed two designs and quote sent, agreed on preference, but asking for color

rendition before making final decision

Dana to talk to Sarah about giving 250th committee donation of money raised from 2019's used book sales

New Business:

Discussed Tom filing paperwork to become Notary Public so as to add this to the services the library offers, library will filing fee

Discussed bring up to town about when deck will be fixed

Next meeting March 13th at 3:45pm

Meeting adjourned 4:20 pm - motion Dawn, Dana second

Respectfully submitted,
Wayne E. Hall