

**Library Trustees Meeting – Minutes
August 14, 2020**

Called to order 3:47 pm

Present: Dawn Hall, Dana Cassell, Tom McCorkhill

Bills presented and paid:

Baker & Taylor – books - \$314.67

Michael Fredrick – book - \$24.00

ANCO Signs & Stamps – notary seal - \$23.00

Treasurer’s Report:

Deposit – KBA grant - \$250.00

Checking balance as of 08/13/2020 - \$5790.42

Savings balance as of 7/31/2020 - \$2337.10

Edward Jones Mutual Funds as of 06/26/2020 - \$25735.57

July Minutes – Dana motion to approve/Dawn second, Approved

August Treasurer’s report - motion to approve- Dawn, Dana second, Approved

Mail – nothing noteworthy

Library circulation totals for July 2020:

Total circulations – 71

DVDs – 24

ILL – 0

Reference - 0

Computer users - 28

Total patron visits - 71

Visitors - 27

New cards issued – 0

Cash receipts for July 2020 - \$1.00

Web Stats for July 2020:

Website visits - 36

Unique visitors - 34

Page views - 59

Pages per view – 1.64

Calendar: closed Labor Day

Old Business:

Tom reported the library is getting a bit busier, more regulars are returning

Sign – mailed back signed contract and deposit

Notary applications are completed and Tom can begin providing this service to the community as soon as his stamps arrive

Waiting on wood to complete deck repairs per Dennis

KBA grant for Squam Lake Science Center presentation – Tom will contact the Science Center to find out if they are still doing presentations and if so what COVID precautions they need to visit and then will contact the school to see if they wish to have the presentation and can accommodate any restrictions needed for the Science Center

Online catalog options – Tom set up a TinyCat trial version for the library online catalog and will send out the link for testing

Progress in Train room is waiting for cabinets to be moved

New Business:

Next meeting – September 11th at 3:45pm

Meeting adjourned 4:14 pm - motion Dawn, Dana second

Respectfully submitted,
Dawn E. Hall