

**Library Trustees Meeting – Minutes
January 9, 2015**

Called to order 3:31 pm

Present: Claire Martineau, Dawn Hall, Dana Cassell, Tom McCorkhill

December minutes read and approved.

Bills presented and paid:

The Libri Foundation (Libri Grant share) - \$280.00
FairPoint Communications (phone & Internet) - \$106.60
Amazon (books) - \$244.21
NH State Library - \$75.00 (Ancestry.com annual fee)
NH State Library - \$75.00 (HeritageQuest annual fee)
Park Street Foundation - \$400.00 (NH Downloadable Books annual fee)
CNW Publishing, Editing - \$9.87 (domain name annual fee)

Treasurer's Report: Opening balance on December 12 = \$1, 279.43.
Interest for December .01
Deposit on December 17 = \$280.00 (donations toward Libri grant share)
Deposit on January 5, 2015 = \$3,728.56 (\$3,667.58 against appropriations; \$60.98 fines, copies, etc.)
Balance after-January bills paid = \$4,097.32

Library circulation totals for December 2014:

Total books - 73
DVDs - 4
Computer users - 49
Patrons checking out books - 89
Visitors - 11
New cards issued - 0
Cash receipts - \$15.85

Library circulation for 2014

Total books - 1,432
DVDs - 14
Reference - 242
Computer users - 769
Patrons checking out books - 1,000
Visitors - 352
New cards issued -24

Old Business:

Check and book list for the Libri Grant went out on December 29; no word yet on when to expect the books

Dictionaries we sponsored are scheduled to be given to students on January 15 at 10 am; Tom will attend to represent the Library

Weeding of collection is ongoing, with progress being made in the Children's Room

New Facebook page has 63 Likes. Tom will begin sending a quarterly newsletter re Library Happenings to local media, plus post on Facebook page.

New Business:

Supplies needed: Stools for the Children's Room to replace the unsafe ones; labels for book spines.

According to a “wage violations to watch” email, we need to have written terms of employment (wage, pay period, pay date, benefits) for each employee.

Effective immediately, we will impose a \$10 per person or \$20 per family fee to non-Stratford residents for use of the Library, computers, HeritageQuest, and Downloadable Books. We sent a letter to the Town of Bloomfield to see if they would consider paying an overall fee of \$200 to cover all Bloomfield residents. Other libraries in the area do charge for non-resident patrons, and have for some time.

We had a donation of 35 DVDs, including several TV series, for our circulating collection.

Meeting adjourned 4:39 pm.

Respectfully submitted,

Dana K. Cassell